



**STATE OF DELAWARE
Architectural Accessibility Board
540 S. DuPont Highway, Suite 1
Dover, Delaware 19901**

MINUTES

I. CALL TO ORDER

The April 13, 2017, meeting of the State of Delaware's Architectural Accessibility Board was called to order by the chairman, Chad Toms. In addition to Mr. Toms, the following board members participated in the meeting, either by email (E) or their actual presence (P): Martin Markiewitz (P), Scott Ward (P), Chang Yoon (P), John Nanni (P), Jennifer Ridgely(P) and Steve Tull (P).

Also participating: Jennifer Lieber, Chief Administrator

II. APPROVAL OF PREVIOUS MINUTES

The vote was to approve the minutes of the Board's previous meeting, held on March 9, 2017 with the removal of the "No-Impact" projects from the minutes was recorded.

III. DISCUSSION OF AGENDA

None

IV. CHIEF ADMINISTRATOR'S UPDATE

The following projects (all having no accessibility issues and/or impact) were approved by the Administrator, and were presented to the Board for their endorsement/acceptance of the approval:

1. Fifer Middle School, CRSD – Roof replacement
2. Postlethwait Middle School, CRSD- Roof Replacement
3. Kent Co. Fire Marshall's Office – Cooling Tower replacement
4. DE Emergency Management Office – Cooling Tower replacement
5. Legislative Hall, Dover – Server Room HVAC Replacement
6. White Clay State Park – Deerfield Golf Club – Roof Replacement
7. Lang Impoundment Improvements
8. Tatnall Building – Roof replacement
9. DEARING Army Aviation Support Building – Boiler Replacement
10. DHSS Northeast State Service Center – Electric Service Replacement
11. Murphy House Annex – Roof Replacement

12. Appoquinimink SD, Fairview Campus – New MS & HS Pre-bulk Grading

V. SUBMISSIONS REVIEW COMMITTEE REPORT

The Submissions Review Committee of the Architectural Accessibility Board met on Thursday, March 30, 2017. They reviewed ten (10) cases and they were forwarded to the full Board for their review. The Board's comments and actions on these cases are attached as part of these minutes, as well as, three (3) additional cases.

VI. OLD BUSINESS

The question was raised about the status of the HB200 and whether or not it was being discussed again. Steve Tull commented that he has not seen anything about it coming forward again as of yet.

VII. NEW BUSINESS

None

VIII. SCHEDULE OF NEXT MEETING

The next meeting of the Architectural Accessibility Board was tentatively scheduled for Thursday, May 11, 2017, at 1:30 PM. The location will be the State Fire Service Center in New Castle.

IX. ADJOURNMENT

With nothing further to review or discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Lieber, Chief Administrator, AAB

JLL

SUBMISSION NUMBER 16109-R

OWNER DNREC

PROJECT DE State Seashore Park – Big Chill Beach Club
Bethany Beach

DESIGNED BY Jeffrey Wolf

CONTACT PERSON Jeffrey Wolf

PREVIOUS ACTION Revisions Disapproved – January 2017

COMMENTS Revisions to remove the ramp and add a second lift to the mid-level deck was disapproved in January 2017. A new design has been proposed which includes a revised ramp to the mid-level deck making access compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17038

OWNER DHCI

PROJECT Candee Building Nurses Station Renovations
Smyrna

DESIGNED BY Davis, Bowen and Friedel

CONTACT PERSON Michael Bauman

PREVIOUS ACTION None

COMMENTS This project is for the renovation of an existing nurses station for greeting and checking in patients. The design is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17039

OWNER Red Clay Consolidated School District

PROJECT Conrad School of Science Wellness Center
Wilmington

DESIGNED BY Studio JAED

CONTACT PERSON Philip Conte

PREVIOUS ACTION None

COMMENTS This project is for the demolition of two existing non-compliant single user toilet rooms, two office and a common space. The new Wellness Center will have a compliant single user toilet room, an exam room, an office and a reception area. The design is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17040

OWNER Delmar School District

PROJECT New Support Building for Delmar Jr. and Sr. High School
Sussex County

DESIGNED BY Becker Morgan Group

CONTACT PERSON Ellis F. Hammond

PREVIOUS ACTION None

COMMENTS This project is for the construction of a new field house adjacent to the existing concession building and athletic fields. The locker rooms and access are compliant. The parking for the facility is compliant with the exception that there is no signage noted for the accessible spaces. There are four total spaces with one being van accessible. Details have been requested and received.

RECOMMENDATION Approved

SUBMISSION NUMBER 17042

OWNER DE Army National Guard

PROJECT DEARING Dagsboro Vehicle Maintenance Facility
Dagsboro

DESIGNED BY STV

CONTACT PERSON David Kurtz

PREVIOUS ACTION None

COMMENTS This project is for the construction of a new building. It will have vehicle maintenance bays, offices, tool room, breakroom, and restrooms/locker rooms. The building will share parking with an existing building. The parking is compliant. The project is compliant, however the following recommendation is made:

1. Although the shower stalls as shown are compliant, the opening of the door into the space makes maneuvering very difficult. It is recommended that the doors open outward to allow for more clear space within the shower area.

RECOMMENDATION Approved with strong recommendation

SUBMISSION NUMBER 17044

OWNER DNREC

PROJECT Owens Station – DNREC Police Outpost
Greenwood

DESIGNED BY William Byler Jr.

CONTACT PERSON Denise Husband

PREVIOUS ACTION None

COMMENTS This project is for a new Administrative Offices pole building. The building will have a reception area, a single-user toilet room, an open area, a holding room, an armors room and an interview room. The design has the following deficiencies:

1. There are no elevations or details for the Toilet room.
2. There is no Civil plan showing access and parking.
3. The reception window does not meet accessible height standards.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 17045

OWNER Perdue

PROJECT Perdue Agribusiness Office Building
Sussex County

DESIGNED BY George, Miles & Buhr, LLC

CONTACT PERSON Morgan Helfrich

PREVIOUS ACTION None

COMMENTS This project is for a new office building to house Perdue offices. There is State funding for either the construction or the land. The project as submitted is only at 65%. Preliminary comments will be provided.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 17047

OWNER DSHA

PROJECT Jefferson II Apt. Renovation and Manager Office Addition
Lewes

DESIGNED BY Architectural Alliance

CONTACT PERSON Sal Bwint

PREVIOUS ACTION None

COMMENTS This project is for renovations to existing apartments and a small addition of a Manager's office with a single user toilet room. The project is compliant with the following exception:

1. There are not enough cabinets at acceptable reach ranges in the Kitchen.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 17049

OWNER Colonial School District

PROJECT Leach School
New Castle

DESIGNED BY TetraTech

CONTACT PERSON Tim Skibicki

PREVIOUS ACTION None

COMMENTS This project is for the renovation of two non-compliant single use toilet rooms into one accessible single user toilet room. The design is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17050

OWNER Delaware State University

PROJECT College Road Entrance Rehabilitation
Dover

DESIGNED BY Century Engineering

CONTACT PERSON Michael Pennington

PREVIOUS ACTION None

COMMENTS This project is for the milling and repaving of the existing entrance and road from College Road to the Administration Building. There are four crosswalks involved in the repaving. All are compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 17052

OWNER Delaware State University

PROJECT Animal Research Lab Room 207 Renovation
Dover

DESIGNED BY Studio Jaed

CONTACT PERSON Philip Conte

PREVIOUS ACTION None

COMMENTS This project is for the renovation of an existing laboratory room. The renovation is compliant and there are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17055

OWNER Christiana School District

PROJECT Christiana High School – STEM Classroom Renovation
Dover

DESIGNED BY Fearn-Clendaniel Architects

CONTACT PERSON Ben Garvin

PREVIOUS ACTION None

COMMENTS This project is for the renovation to an existing classroom.
The renovation is compliant and there are no POT
requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 17057

OWNER Milford School District

PROJECT Evelyn I. Morris Elementary – Parking Lot Rehabilitation
Sussex County

DESIGNED BY Davis Bowen and Friedel

CONTACT PERSON Ashton McLaughlin

PREVIOUS ACTION None

COMMENTS This project is for the rehabilitation of an existing parking lot. The existing spaces are compliant and will be restriped in the same way. A new striped walkway from the accessible spaces aisle to the sidewalk will be marked.

RECOMMENDATION Approved